City of Santa Fe



Agenda SERVED BY

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Agenda
Parks and Open Space Advisory Committee
Parks Division Conference Room
1142 Siler Road
Santa Fe, New Mexico 87501
Tuesday, July 8 3:00 – 5:00 p.m.

- 1. Call to Order
- 2. Roll Call
- 3. Review and Approval of the minutes
- 4. Approval of the Agenda
- 5. Update/follow up on Action Items and other discussion points:
  - Status of the tree survey and application for Tree City USA
  - Making the final Parks Master Plan publicly accessible electronically.
  - Making the Implementation plan publicly accessible electronically
  - Handicap parking signage checklist
  - Water fountains
- 6. Update on Parks Renovation
- 7. Update on Parks Advisory Board Candidates
- 8. Public Comments
- 9. Establish date and time for the next meeting.

# Index Summary of Minutes For the Parks and Open Space Advisory Committee July 8, 2008

INDEX	ACTION TAKEN	PAGE(S)
Call to Order		1
Roll Call	No Quorum	1
Review and Approval of the Minutes	Minutes to be reviewed and action item for meeting of August 12, 2008.	1
Approval of the Agenda	There being no changes or additions to the agenda the meeting preceded.	1
Update/follow up on Action Items and other discussion points:	Updates were for information only, no motions or actions were taken.	1-2
Action Items	1) Mr. Gurule to follow up on release date for having the Implementation Plan available to the public	1
	both electronically and in hard print. 2) Inform the Parks Department to check for debris and pulled	2
	weeds as the neighboring community is working hard to clean up the park.	2
	3) Mr. Gurule and Ms. Sandra Taylor will F/U with Hope Reed on the existing example of the Parking Checklist.	1
	4) Mr. Gurule to check on the availability of Frenchy Park Barn for the next meeting.	3
Update on Parks Advisory Board Candidates	Awaiting     Confirmation from the     Mayor and Council     on the appointment of     Mr. Daniel Corriz.	3
	2) Additional 2 members are needed, suggested names of interest will be F/U on by the Chair	3

Public Comments	Mr. Dave McQuarie	3
Establish Date and Time for Next Meeting	August 12, 2008, Frenchy Park	4
Adjournment	Meeting was officially closed at 4:30 pm	4
Signature Page	Board Chair and Frances A. Lucero, Stenographer	5

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### Parks and Open Space Advisory Committee City of Santa Fe

### Tuesday, July 08, 2008

- 1. <u>Call to Order:</u> The regular meeting of the Parks and Opens Space Advisory Committee was called to order at 3:00 pm, Parks Division Conference Room, 1142 Siler Road, Santa Fe, New Mexico on July 8, 2008.
- 2. Roll Call: The chair called the roll, a quorum was non-existent. Meeting proceeded with the following in attendance.

Members Present
Elizabeth Booth, Chair
Sandra Taylor
Anna Hansen

Members Absent
Tom Agard, Excused
Patrick Torres, Excused
Margaret Veneklasen, Unexcused

**Staff Present** 

Mr. Ben Gurule, Parks Division, City of Santa Fe

Others Present
Mr. Dave C. McQuarie, Audience
Frances A. Lucero, Stenographer

3. Review and Approval of the Minutes:

Minutes from June 10, 2008 meeting will be reviewed and action will be taken at the next meeting when a quorum exists.

Approval of the Agenda:

There being no additions or changes to the Agenda the chair opened discussion on the agenda items.

- 5. Update/follow up on Action Items and other discussion points:
  - a. Status of the tree survey and application for Tree City USA Mr. Gurule informed the members that neither a report nor update is available at this time.
  - b. Making the final Parks Master Plan publicly accessible electronically. Mr. Gurule advised the membership that the Master Plan is now accessible on the City of Santa Fe website. <a href="https://www.santafenm.gov">www.santafenm.gov</a> 2008 Parks Master Plan. The chair advised the membership that she would like to get the link out to the different Park Associations. Councilor Romero is very invested in the Parks Master Plan and has done field trips with Mr. Gurule.
  - c. Making the Implementation Plan publicly accessible electronically. Mr. Gurule informed the membership that the Draft Implementation plan it has been through all committee's but we have not received approval to post it electronically. Mr. Gurule informed that the hope is to get the full \$20 million dollars and all work done in 3 years for the 20 parks. The Chair offered assistance from the Committee to expedite the process; Mr. Gurule thanked the Chair and feels that it is in a controllable status, once he receives approval they will proceed to get it posed on the website. At the last meeting, Chair Booth stated that Councilor Dominguez had contacted her and wanted to use money for another park at Tierra Contenta. I did let him know that we support another park at Tierra Contenta, but not out of Bond money.
  - d. Handicap Parking Signage Checklist: This was Sandra Taylors request; she wants to assure that the handicap striping is always refreshed at the parks. M. Dave McQuarie from the audience offered a contact (Hope) from the Governor's Office. Sandra Taylor will take the responsibility of contacting Hope and acquiring the checklist that she has

City of Santa Fe Parks and Open Space Advisory Committee

- created. It will be sent to Mr. Gurule for review in hopes that the same or similar wording can be used for the Parks Department. The Chair would like to have a checklist adopted administratively in order for those who are checking the parks assume the responsibility of completing the checklist and processing through the proper channel in order to keep the parks in good condition. Thank you to Mr. McQuarie for offering this contact name.
- e. Water Fountains: The business units have been set up for all of the bond money, fourteen parks that receive drinking fountains, 2 which will be frost free. A construction worker has been hired and his crew is being established, they will take care of all of the drinking fountains. Anna Hansen would like to encourage community training on maintenance of the water fountains, delivering the message not to put water in the drains of the fountains. Greg Lopez Park still needs help in repairing the fountains. Anna offered to draft a community letter to the newspaper asking for community support with park maintenance and upkeep. Mr. Gurule stated that the highest ratio of vandalism in the parks is the drinking water fountains. There is a high percentage of existing drinking fountains that don't work. The Chair would like to see Friends for all City Parks and have an electronic list to contact each other.

### 6. Update on Parks Renovation:

The chair reported that <u>Friends of Frenchy Park</u> has a total of 56 people from 5 neighborhoods. Mr. Gurule reported that drill seeding has been completed. Mr. Gurule informed the membership that Frenchy Park needs to be mowed again. The Chair requested 48 hour notice in order to inform the surrounding community of the date that this would take place in order to avoid any complaints. Mr. Gurule will meet with Fabian Chavez and provide him with a plan, after this meeting a date will be set and Mr. Gurule will call the Chair. The Chair informed Mr. Gurule that there is a leak by the river, beside the sidewalk that needs attention. He will follow up and assure that this item gets repaired.

Gregory Lopez Park: An action item for the Parks Department – parents are pulling the weeds and no one from Parks is picking up the debris. Mr. Gurule will address this item and asked that the message be delivered to the Friends of Gregory Lopez Park to please call the office when any concerns arise in order for concerns to be addressed quickly. The Chair reminded the members that Fabian Chavez had supplied them with a contact list in order to deliver any messages to the community. (F/U) Committee Member, Anna Hansen would like to have the list sent to her. This park will receive new signage, a new irrigation system, new back flow, controller operated by internet, new park furniture and all ADA compliant. The question was asked from the audience which of the furniture would remain; Mr. Gurule responded that whatever is within the safety standards and is ADA compliant will remain.

<u>John F. Griego (Vietnam Park)</u>: This Park will receive new back flow, park furniture and trees and it will remain on DC controllers. The entrance to La Conquistadora, the median has been redone. Medians will remain on DC controllers.

<u>City Hall</u>: Has been designed, Baker Morrow, and they went through all the committee's including Historical Review. All of that has been passed; RFP has been created, hopefully breaking ground Monday after Fiesta. Frank Montano wants to do one more event after Fiesta, no details available; Park Department would like to move forward.

<u>Patrick Smith Park</u>: Has been through all committee's for design and permission has been granted to amend contract and drawings. Initially there was a designer from Albuquerque and the contract has been amended, to give Parks construction documents. This contract includes E. De Vargas. Once the final drawings are received it will go to the Mayors ADA committee for review.

Maclovia Park: This Park is near completion with a new water irrigation system and drinking fountains. Meters have been installed. A hose bib has been installed for community

gardens. Margaret Alexander is coordinating the community garden and Liza Suzanne. They will have criteria on what type of fertilizer they can use, probably all natural products.

Franklin Miles Park: This Park is moving forward addressing with all original requests from public meetings. It has brand new fences done with in house labor, new turf, zero scape along curb, facing west on Camino Carlos Rey all will get a complete face lift, pavilion style shade structure, upgrade the playground, gates, lighting. Upgrades to include new gates, lighting, Skate Park to get lighting, bathroom in concession area and it will also have a house on park property for security.

Ragel Park: Will be done to conform to AABC requirements, baseball park will be smaller, it will get fences this year, and lighting will be shrunk to fit AABC requirements, shorter poles. This will answer concerns from the neighborhood regarding the bright lighting as it will be scaled down. Next year it will get a complete face lift, we will address water feature, parking lots and play structure, erosion control and equipment. This property is built on a slope so it will take good engineering.

<u>Cielo Vista Park</u> is not scheduled at this time. In addition to the 20 parks outlined in the Implementation Plan they will receive backflow preventers and drinking fountains.

### 7. Update on Parks Advisory Board Candidates

Mr. Gurule recommended Mr. Daniel Corriz, a New Mexico Department of Transportation employee and avid supporter of the park infrastructure and athlete. The Committee is awaiting approval from the Mayor and Council on Mr. Corriz; once this is received he will be invited to the next meeting.

Adding Mr. Corriz will bring the membership to 6 members and a need for 2 additional members. Councilor Dominguez has recommended Raquel Baca from the Water Shed and Mr. Matt O'Riley from Warehouse 21 has recommended Val Gonzales. The chair will do an outreach to these two individuals.

### 8. Public Comments

Mr. Dave McQuarie informed the committee that a hard copy, large print and brail copy of the Master Plan needed to be available to those who do not have access to electronic copy. He went on to discuss the handicap parking checklist and recommended that staff or the committee contact Hope Reed from the Governor's Office for Disability. Mr. Gurule asked for same copy once it is obtained. He will review and contact Mr. McQuarie if assistance is needed. Mr. McQuarie provided his home number (505) 471-5785. Committee Member, Sandra Taylor will contact Ms. Reed and request a copy.

Mr. McQuarie respectfully requested that the term handicap should be avoided, it is very negative. He stated that the correct terminology is People with Disabilities. He reiterated that any changes to the parks need to be brought up to ADA compliance and gave the example of Los Pueblos where the water fountains need to be lowered. Mr. Gurule will review with the ADA staff coordinator to assure that all plans for the park are ADA approved and he will take direction from this individual should changes need to be made.

Mr. McQuarie questioned why the plans for City Hall had been sent out to bid without having been reviewed by the Disability Committee. The stenographer confirmed that Mr. Gurule had not made this statement and that he had stated that the city hall plans were being prepared for RFP. He also reinforced that all of the old will be renovated to ADA compliance.

Mr. McQuaire provided the committee with copies of: Regulatory Reference: 28 CFR 35.151, pg. 26, 6) Water Fountains, pg. 30, Language Etiquette document. (All documents will remain on file with approved minutes).

Chair Booth gave thanks to Mr. McQuarie for his comments and participation.

### 9. Establish Date and Time for the Next Meeting

The next meeting was scheduled for August 12, 2008 at Frenchy's Park (Barn) to start at 3:00 pm. Mr. Gurule will check with staff to assure that it is available and open the day of the meeting. Additional future meeting dates were discussed. It was agreed to stay consistent with the 2<sup>nd</sup> Tuesday of the month, unless otherwise notified.

There being no further business to come before the Committee, the meeting ended at 4:15 pm.

Signature Page:

Approved by:

Elizabeth Booth, Charl

Submitted by: Frances A. Lucero, Stenographer July 9, 2008

### PUEBLOS DEL SOL PARK NIZHONI ST.

Since the park was dedicated approximately two years ago, repeated requests to Parks to accompany them in and on-site walk through to identify ADA access deficiencies has been met with an attitude of "blow-off". If fact, Councilor Ortiz says that he has also requested that Parks conduct the requested walk through.

28 CFR 35.151 all facility design, constructed, or altered by, on behalf of or for the use of a Public entity must be readily accessible and usable by individuals with disabilities...

Some obvious deficiencies noted are: [unless otherwise noted, all regulations sited are ADAAG].

- No accessible route, 4.3.1, 15.6.4 to gazebo, benches, or play components.
- Could not access benches to verify seat height or lack of back.
- Park personnel should be trained to evaluate plat area compliance. 15-6--39 separate regulations.
- Curb ramp must have detectable warning surface. 4.7.7
- Ramps shall have least possible slope. Replace any that exceed 1:12 (8.3%), 4.8.2
- Handrails 4.8.5 (15.6.5.1 & 15.6.5.2 may apply): Continuous inside switchback 4.8.5(1), 12" extension parallel to ground 4.8.5 (2), gripping surface shall be continuous 4.8.5 (4), pipe caps are not approved as end treatments 4.8.5(6)
- Accessible parking, 4.6: signage 4.6.4, MUTCD, 502.7 ANSI, pavement marking SFCC 12.9.9 B, White stripped aisle MUTCD.
- At 36" the doggie bags station exceeds the 10" maximum side reach. Fig. 6 (b)
- Proximity of knewl post and/or edge of sidewalk both prevents mandatory 30" X 48" clear ground space at water fountain. 4.15.5 (2), Figure 27(c).

Currently basic civil rights are being denied based on the disability an individual. Specifically, and adult person with a mobility impairment must stand in the hot sun rather than being able to accompany and supervise youthful charges. From the date of this complaint, sixty calendar days is ample time to come into ADA compliance. If this is not achieved, then the Park should be "red tagged" and all the public-being denied access until such time that all have usable access to this facility.

Dave McQuarie, ADA Advocate

XC: Councilor Mathew Ortiz

## 2006 NEW MEXICO ACCESSIBLE PARKING CHECKLIST

EFFECTIVE 1-1-08

Prepared by: Governor's Commission on Disability\* 491 Old Santa Fe Trail\*Santa Fe NM\* 87501\*(505) 476-0412 \* toll free (877) 696-1470 VIOLATION FINE IS \$250 -\$500 per 66-7-352.5C NMSA 1978. Increased fines are effective May 17th 2006

This checklist is based on NMBC 2006, IBC 2006, ANSI 2003, state statutes (NMSA 1978), ADA, and best practices are shown in italies.

- Total number of parking spaces\_
- Total number of van accessible spaces
- Total number of car accessible spaces

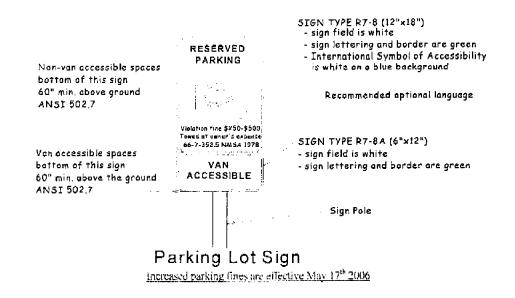
This section does not apply to parking spaces used exclusively for buses, trucks, other delivery vehicles, law enforcement vehicles or vehicular impound and motor pools where lots accessed by the public are provided with an accessible passenger loading zone. (IBC 1106.1)

provide	NMBC Table 1106 is based on 66-7 as more accessible parking in smaller lots that	n IBC 1106.1 and ADAAG 4.1,2(5)(a).	
FOTAL PARKING SPACES	TOTAL REQUIRED ACCESSIBLE PARKING SPACES	NUMBER REQUIRED TO BE  VAN ACCESSIBLE  (1BC 1106.5 Van Parking)**	NOTES
1-25	1	1	
26-35	2	1	
36-50	3	I	····
51-100	4	1	
101-300	8	1	
301-500	12	2	
501-800	16	2	
801-1,000	20	3	
Over 1,000	20 spaces plus 1 space for every 100 spaces, or fraction thereof, over 1,000	l of every 8 accessible parking spaces, or fraction thereof	•

ÆCIAL OCCUPANCIES	NUMBER REQUIRED TO BE ACCESSIBLE	NUMBER REQUIRED TO BE VAN ACCESSIBLE (See IBC 1106.5)**	NOTES
Group R-2 NONTRANSIENT (Apartments, dormitories, vacation timeshare) and Group R-3 (Adult or child care facilities)	For resident parking, comply with Table 1106 above and/or provide one accessible parking space for each Type A Dwelling Unit For guest parking provide 2% accessible purking spaces	I of every 8 accessible parking spaces, or fraction thereof	
Hospital outpatient clinics	10% accessible spaces	l of every 8 accessible parking spaces, or fraction thereof	
Rehabilitation facilities and outpatient physical therapy facilities	20% but not less than one	I of every 8 accessible parking spaces, or fraction thereof	

ACCES	SIBLE PARKING LOCATION (IBC 1106.6)
	Closest spaces to the accessible entrance / accessible route
-	Dispersed among the various types of parking facilities (parking lots, parking garages, and similar)
•	In parking facilities that do not serve a particular building, accessible spaces shall be on the shortest accessible route to accessible entrance(s)
	Where buildings have multiple accessible entrances with adjacent parking, disperse accessible parking spaces close to entrances
	Exception 1: In multilevel parking structures, van-accessible parking spaces may be on one level
	Exception 2: Accessible parking shall be permitted to be in different parking facilities if substantially equivalent or greater accessibility is provided.
•	There is a significant sufety hazard for mobility-impaired persons crossing through parking lots and this hazard is greatly reduced when parking is provided adjacent to a building entrance. (66-7-352.2 NMSA Legislative Intent)

VEHIC	EHICLE SPACE & ACCESS AISLE SIZE (ANSI 502)	
	<ul> <li>Measure to the middle of the painted stripe. (ANSI 502.2 and 505.3) See drawing on page 3 of this checklist.</li> </ul>	
	Exception: End of row spaces shall be permitted to include the full width of nainted striping	
•	OPTION 1 – Accessible Car Parking space is 8' wide minimum access aisle is 5' wide min	
	- Accessible Van Parking space is 8' wide minimum access aisle is 8' wide min	
, •	. •	
	OPTION 2 - Universal Car Parking space is 8' wide minimumaccess aisle is 5' wide min  access aisle is 5' wide min access acc	
	Universal Van Parking space is 11' wide minimumaccess aisle is 5' wide min	
•	GCD recommends accessible spaces and access aisles be 18' long minimum	
ACCES	CCESS AISLE LOCATION (ANSI 502.4)	
	Adjoin an accessible route (curb ramp, flush with parking surface, and similar)	
μ	May be shared by two parking spaces	
	Does not overlap the vehicular way	
	May be on either side of a car or van parking space.	
	Access aisle extends the full length of the parking space	
	Design parking and access aisles so parked vehicles do not obstruct adjacent accessible routes (ANSI 502.8)	
	GCD recommends accessible spaces and access aisles be 18 long minimum	
	CN D recommends accessione spaces and access tastes the 18 tong manimum	
SURFA	RFACES OF PARKING & ACCESS AISLE (ANSI 502)	
	Surface slopes do not exceed 1/48 (12 rive in 48" nin or 20/)	
	· · · · · · · · · · · · · · · · · · ·	
	Parking and access aisles are at the same level	na dan
_		
VERTIC	RTICAL CLEARANCES (ANSI 502.6)	
-	<ul> <li>Provide 8'-2" (98") vertical clearance in parking garages to accessible parking, beneath roof overhang, beneath</li> </ul>	*l
-	Similar	trees pranches, and
-	<ul> <li>GCD recommends 114" vertical clearance because some popular models of personal vans can be 98" high with</li> </ul>	ien stationary. When vans bound
	at the top and bottom of parking garage ramps, or when people open their tailgate, they need more vertical ale	arance
•	<ul> <li>ADAAG recommends higher clearances in parking garages for high top vans and transportation service vehicle</li> </ul>	es. (ADAAG A4.6.5)
CNAC	SNAGE (NMBC 1110.1 and ANSI 502.7)	
	<ul> <li>Required signs shall be green border and legend on white background (MUTCD sign # R7-8 and R7-8A).</li> </ul>	
	A vertical sign is centered at the head of each parking space	
	Sign displays the International Symbol of Accessibility	
-	Van accessible signs are provided below the other sign (see sample sign below)	
	<ul> <li>The van space signage is needed to alert van users to the presence of the wider aisle, but the space is not intended.</li> </ul>	
-	(ADAAG A4.6.3)	ed to be restricted only to vans.
-	•	
	Identify access aiste to discourage parking (ANSI 502.4.4)	130
-	Where the total number of parking spaces provided is 4 or less, no accessible signage is required.	
-		<u> </u>
	The following all the following one stores of the stores and the stores and the stores of the stores	see sign xampies on next
	page	
PAVEM	VEMENT MARKINGS (NMBC 1110.1)	
4	<ul> <li>Parking space has a clearly visible, blue, International Symbol of Accessibility pointed on the pavement at rear</li> </ul>	-6-b
-	1978) or MUTCD recommends a white symbol on a blue background.	of the space (00-1-4.1.E. NMSA
_	Agrees picke has blue diagonal extraine 744 1.4.10 NM/CA 1070 To the LEE - NATCON	adala a samininin
-	Access aisle has blue, diagonal striping. (66-1-4.1.B NMSA 1978). In the public r-o-w MUTCD recommends	write simping.
	TOTAL TELEMENT GEETS OF CHANGE OF THE TOTAL THE TOTAL THE TELEME	
•	- where the total number of parking spaces provided is 4 or less, no International Symbol of Accessibility pavem	eni marking is required
CURRE	RB RAMP LOCATION	
=	The curb ramp does not protrude into the access aisle or parking (ANSI 502.5)	
		MSA 1978)
	· · · · · · · · · · · · · · · · · · ·	· · · · · · · · · · · · · · · · · · ·

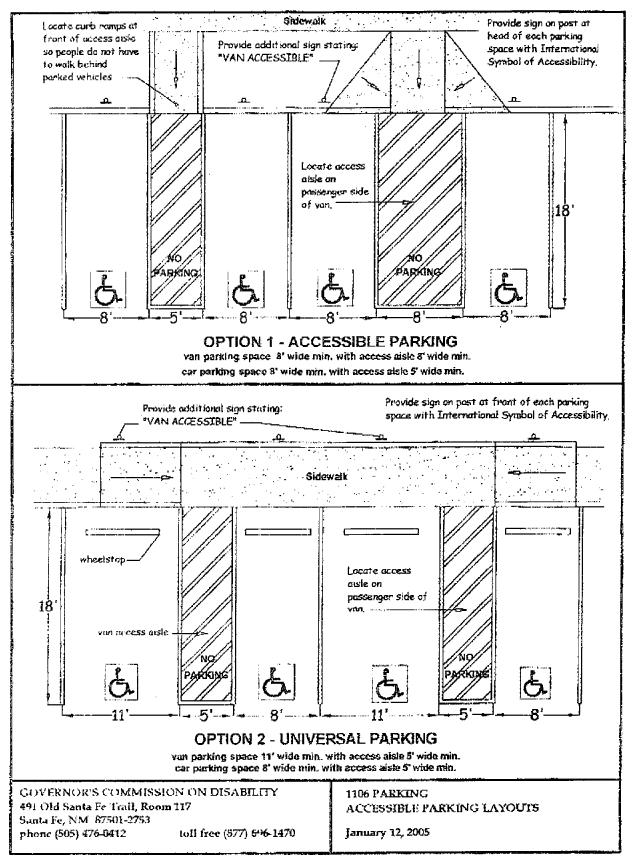


# Accessible parking sign with van sign below. sidewalk NO PARKING PARKING PARKING

### **BUILT-UP CURB RAMPS**

Built-up curb ramps shall not extend into the accessible parking space or access aisle.

ANSI 502.5 and ADAAG 4.6.3



### **ON-STREET PARKING**

prepared with NMDOT ADA Compliance Committee on October 11, 2006

IMBER AND LOCATION	
section 35 130 General prohibitions against di	nvenience of the general public, accessible on-street parking is also required. [See ADA Title II sermination]
<ul> <li>On-street parking should be provided as a prior</li> </ul>	rity at public entities, such as: government offices, post offices, courthouses, schools, parks, and
Within a block, or typical block length, provid	to one accessible parking space on each side of the street. It should be the first space in the block
and he convenient to curb ramps constructed it	n compliance with NMDOT Pedestrian Access Details
	cr possible
VEHICLE SPACE & ACCESS AISLE	
<ul> <li>Comply as shown on page 2 of this checklist_</li> </ul>	
EXCEPTION: On-street, parallel spaces sha	Il be 25' minimum length which is standard for all parallel parking
ACCESS AISLE LOCATION	
<ul> <li>Comply as shown on page 2 of this checklist</li></ul>	
EXCEPTION: On-street, parallel parking ac	cess aisles shall be 25' minimum length
SURFACES OF PARKING & ACCESS AISLE	
<ul> <li>Comply as shown on page 2 of this checklist_</li> </ul>	the street profile and cross-sections, however, the flattest and most conveniently located spaces
should be the accessible spaces.	vine street profile and cross-sections, nowever, the flattest and filosi conveniently located spaces
VERTICAL CLEARANCES	
<ul> <li>Comply as shown on page 2 of this checklist.</li> </ul>	
SIGNAGE	
Comply as shown on page 2 of this checklist.  ENCERTION. The sign will be less	ated in the sidewalk and the bottom of the sign must be 78" above the ground to avoid pedestrian
head injuries, it must be clearly visible to drive	ers coming down the street and remain visible to street traffic when the space is occupied.
-	<u> </u>
AVEMENT MARKINGS	
- Comply as shown on page 3 of this checklist_	re required by state law to provide blue striping, however, on-street parking will typically use the
sidewolk as the access aisle. We believe it is u	nnecessary to paint blue striping on access aisles that overlap the sidewalk
	Sign
sidewalk	
sidewalk	
	sidewalk sidewalk
	, District ,
	ON-STREET VAN ACCESSIBLE PARKING
*	- locate at first space near corner
<del></del>	- locate at titot obace near extres

sidewalk



# ON-STREET ACCESSIBLE PARKING - shared curb ramp

